





How to Replace a Board on a Swivel Mechanism

Tools Needed



Step One Remove safety shield & hex screws

With board in upright position, remove the tan safety shield that covers the swivel mechanism. This requires some gentle pulling force. Next, remove the two hex screws found behind the safety shield.





Step Two Remove screws underneath board

Lower the board, swivel to the right, and look underneath the board. There should be one screw exposed. Remove screw. Swivel the board to the left and look underneath. There should be a screw now exposed on the left side. Remove screw.



Step Three Remove old board & install new board

Remove board by pulling it off of swivel mechanism, then install new board in its place.



Step Four Re-install screws underneath board

Swivel board to the right and re-insert screw into exposed hole underneath the board. Then, swivel to the left and re-insert screw into exposed hole.



Step Five Replace safety shield and hex screws

Swivel the board to center position and return upright. Replace hex screws. Lastly, replace safety shield.



