

## Part Manuals

### How to Check for/Install Inserts on a Double Leg Board

#### Tools Needed



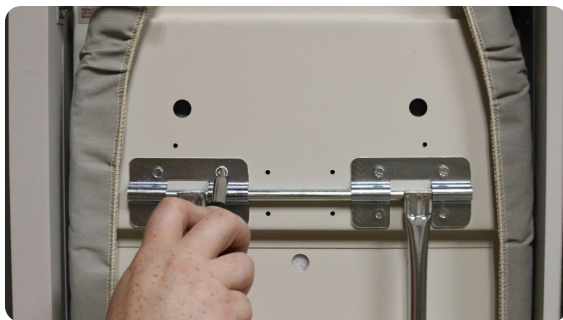
1/4" Socket, Nut Driver,  
or Flathead Screwdriver



These instructions are intended to be used to both check for an existing insert on a board with a double leg AND/OR install a new insert. The instructions are written assuming you are checking for insert, however.

#### Step One Remove double female leg

With board in upright position, remove the four screws found on each plate securing your leg to the ironing board. Separate the top leg (female) from the bottom leg connected to cabinet (male). The old inserts should fall out upon removal of leg. Make sure inserts are removed before proceeding to next step.



#### Step Two Check for inserts



When separating the double female leg from the double male leg, two short rods should fall out of both sides of the female leg, resembling the inserts shown. If no inserts fall out, try tapping the double female leg lightly on a hard surface. If no inserts fall out, you are likely missing the inserts

Please call us at 1-800-536-9495 to order a new insert and return to these instructions as a reference for installation. **If you have already ordered an insert, proceed with instructions.**

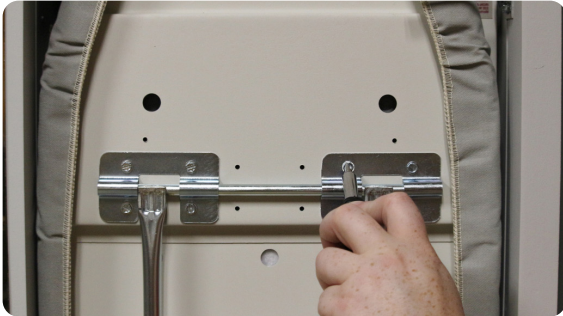
### *Step Three* Install new inserts

Place one new insert into each side of hollow female leg.



### *Step Four* Re-connect double female leg

Re-connect female and male leg, and re-tighten screws on the female leg plates. Lower the board and ensure the board now lays flat. If not, please call us for troubleshooting.



*Installation Complete!*

